

Annexure-A

APPLICATION FORM FOR FACTORY SHED/PLOT OF LAND ETC.
IN THE INDUSTRIAL ESTATE/INDUSTRIAL AREA/GROWTH CENTRE/
COMMERCIAL ESTATE AT THE DISPOSAL AIIDC

To
The Managing Director,
Assam Industrial Infrastructure Development Corporation
Bamunimaidam, Guwahati-21

Sir/Madam,

I/We do hereby apply for a Factory Shed/Plot of Land for establishing /shifting of our proposed / existing Industrial unit in / to the IE/IA etc. at your disposal. Necessary particulars in support of my offer are given in prescribed Proforma herein below.

Yours Faithfully

(Signature of applicant)

A. GENERAL

1. Name of the Unit:
2. Address of registered office:
3. Registration number with different authorities and date:
4. Whether Proprietorship / Partnership / Co-operative of Limited Company:
5. Name of Proprietor/Partner/Promoters:
Director of unit with full Address
6. Background of Promoter/ Promoters:
 - a) On academic lines:
 - b) On professional lines:
7. Name of Industrial Estate/Industrial Area/etc. where shed/Land is required:
(Preferences)
 - (a)
 - (b)
 - (c)
 - (d)
8. Requirement of space for:
 - Factory:
 - (i) Open
 - (ii) Covered
 - Others:
 - (i) Open
 - (ii)Covered

9. Name of Products to be manufactured:

10. Process of manufacture:

(A separate sheet is to be enclosed)

11. Nature of effluent /emission/refuses (in detail):

A. TO BE FILLED IN BY EXISTING UNIT:

1. (a) Present Location of Factory:

(To indicate whether own/rented premises)

(b) Year of Establishment:

2. Investment: (a) Plant & Machinery:

BANK

OWN

(b) Working Capital:

(c) Total Assets:

(d) Total Liabilities:

(e) Turnover:

(c, d & e to be supported by immediate last year's balance sheet)

3. Turnover (in Rupees) During the Last Financial Year:

Working Capital

Term Loan

4. Name of the Financial Institution/Bank from which

The loan has been obtained:

5. Number of present employees:

1. PERMANENT

(a) Managerial:

(b) Skilled:

(c) Unskilled

(d) Others:

2. CONTRACT

6. Consumption of major Raw Materials during the last Financial year:

SL. No

ITEM & SPECIFICATION

QUANTITY

VALUE

7. List of existing Machinery & equipment:

SL. No

ITEM & SPECIFICATION

HP/KE Rating of price motors

8. Requirement of water per day:

(a) Drinking water:

(b) Process water:

A. TO BE FILLED IN BY NEW UNITS:

1. Proposed investment in (a) Plant & Machinery:

(b) Working Capital:

2. Name of the Financial Institution/ Bank from which the loan has been obtained:

Institution

Term Loan

Working Capital

A.

B.

3. Total proposed employee (direct):

4. Effective steps taken to start the unit:

(a)

(b)

(c)

5. Requirement of Power (KW/HP):

6. Proposed annual consumption of Major Raw Materials:

Sl. No	Item & Specification	Quantity	Approximate Value
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7. Proposed requirement of Water/day:

8. Proposed list of Machinery & equipment:

Sl. No	Item & Specification	HP/KE Rating of Motors	Price (Approximate)
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A. ANY MORE INFORMATION WHICH THE ENTREPRENEUR DESIRE TO FURNISH:

Certified that the above information submitted are true to best of my knowledge and belief.

Signature of Applicant

Address for Communication:

Date of submission of application:

Telephone/Mobile No:

ENCLOSURES:

1. Copy of SSI Certificates/Acknowledgement of IEM/LI/IL.
2. Up-dated project report of the venture with last year's Balance Sheet (for existing units)/Feasibility Report of the venture with projected balance sheet of current financial year.(in case of proposed unit)
3. Plant lay out (in case of factory shed)/lay out plant machinery etc superimposed on it(in case of plot of land) justifying requirement of space.

FOR OFFICE USE ONLY

1. Date of receipt of the application

Recommendation

Signature of authorized official

Countersigned:

GENERAL MANAGER

AIIDC

DATE: